

Universe Personal Home Care LLC EMPLOYMENT APPLICATION						
DATE OF APPLICATION:				DATE AVAILABLE:		
AVAILABILITY: CHECK ALL THAT YOU ARE WILLING TO WORK						
MON	TUES	WED	THUR	FRI	SAT	SUN
		Evening (5-9P)		Nights (9P-12MN)		Overnights
POSITION APPLYING FOR:						
TYPE OF EMPLOYMENT DESIRED:			Per Diem	Number of Hours:		
			Part Time	Number of Hours:		
			Full Time	Number of Hours:		
APPLICANT NAME:						
LAST:				FIRST:		MI:
MAILING ADDRESS:						
STREET:					CITY:	
STATE:					ZIP:	
PHONE:	CELL:			WORK:		
EMAIL:						
LANGUAGE SKILLS OTHER THAN ENGLISH: written/spoken						
HAVE YOU EVER BEEN EMPLOYED HERE BEFORE?				YES	No	
HOW DID YOU HEAR ABOUT US? Check as applies						
Internet	Newspaper AD	Employee	OTHER:			
EMERGENCY CONTACT INFORMATION <i>Please Print Clearly</i>						
NAME:					PHONE:	
RELATIONSHIP:						
Our agency is an equal opportunity employer. All applicants and employees are considered for employment, advancement, and development based upon their skills, performance, and potential. No current or prospective employee will be discriminated against because of race, creed, color, gender, age, national origin, handicap, or military status.						

EMPLOYMENT APPLICATION Page 2 of 2**Employment History - Please begin with your most recent or current place of employment.**

1. COMPANY:		START DATE:	
ADDRESS:			
POSITION:		PHONE:	
SUPERVISOR:		FINAL SALARY:	
REASON FOR LEAVING:			
2. COMPANY:		START DATE:	
ADDRESS:			
POSITION:		PHONE:	
SUPERVISOR:		FINAL SALARY:	
REASON FOR LEAVING:			
3. COMPANY:		START DATE:	
ADDRESS:			
POSITION:		PHONE:	
SUPERVISOR:		FINAL SALARY:	
REASON FOR LEAVING:			
EDUCATION:	NAME	COURSE OF STUDY	YRS COMPLETED
High School			
College:			
OTHER:			
OTHER:			
MILITARY SERVICE:	BRANCH:	DATES:	
Highest Rank Achieved:		Currently in a Reserve Unit?	Yes No
Special Schooling/Duties:			
LICENSE/CERTIFICATIONS	NAME:	ID NO:	Expires:
CRIMINAL HISTORY:	By my signature below, I acknowledge/consent to a criminal check on my name.		
Have you ever been convicted of violating any law? (Please omit minor traffic violations.)	☐ Yes	☐ No	
If yes, please list conviction(s)/date(s)/location(s)			
The presence of a criminal record is not an automatic rejection of your application. Certain types of convictions will eliminate you from servicing vulnerable elders in their homes. I attest that the above referenced information is true and accurate to the best of my knowledge. I further give the agency permission to call any of my cited previous employers or reference candidate for information regarding my character, employment history or work ethics.			
EMPLOYEE CANDIDATE SIGNATURE:			
DATE:			